

TRANSNATIONAL CEMA-NET MEETING

30th Nov - 2nd Dec 2005, BRATISLAVA, SLOVAKIA, Tatra hotel

FACTS

- 1. Name of the project** **CEMA-NET**
- 2. Meeting subject:** **Social Responsibility Working Group Meeting**
- 3. Organised by:** **IZ – Employment institut**
- 4. Date:** **30th Nov - 2nd Dec 2005**
- 5. Place:** **Bratislava, Slovakia**
- 6. Meeting Participants:**

Austria. [Gesundes Gesundheitswesen](#) (AT-1B-01/341) 1A
Mr. Peter FLOQUET

France. [Alter Action Insertion Project](#) (FR-PCD-2004-41016) 1A
Mr. Dominique VAN HOEGAERDEN
Mr. Pascal HOULLIER

Italy. [Varco Project](#) (IT-IT-G2-LAZ-011) 3E
Mr. Franco Dore

Spain. [Àncora Project](#) (ES-ES20040153) 3F
Mr. Javier PITARCH
Miss. Margarita ROHR

Slovakia. [Inštitút zamestnanosti](#) (SK-39)
Miss Katarína ČINTALOVÁ
Mr. Marek RADVANSKÝ

Guests. Miss Dana VARGOVA, Ministry of labour, social affairs and family (SK)
Miss Zdenka ZELJENKOVA, labour office (SK)

7. Treated Topics:

Detailed presentations of each national project with respect to social responsibility issues.

- Discussions about the presented content.
- Discussion and conclusions for the next Meeting in Vienna.
- Discussion and conclusions for the first Seminar on the 3rd day of the Vienna-Meeting.

8. To do list:

- All partners agreed to prepare the document which will contain some background (“State of the art in SR”: organizations dealing with SR, special relations, political visions, ...) of social responsibility in their country.

The dates of working outs:

till 15th December – Javier (Spain) will send draft of document to Peter (Austria)

till 31th January – Peter will discuss it with Javier and send it to all others

till 28th February – all partners work out their documents and send them to Peter

15th March – all partners will be having received all the document from Peter

Dominique and Pascal (France) will compare them and prepare a short presentation to facilitate the beginning of the discussion in Vienna.

Social Responsibility Working Group minutes 1 (30th Nov.)

Participants:

- Javier PITARCH – Spain
- Margarita ROHR - Spain
- Franco DORE – Italy
- Peter FLOQUET – Austria
- Dominique VAN HOEGAERDEN – France
- Pascal HOULLIER – France
- Katarína ČINTALOVÁ – Slovakia
- Marek RADVANSKÝ – Slovakia
- Dana VARGOVÁ – Slovakia (remained till lunch)
- Zdenka ZELJENKOVÁ – Slovakia (remained till lunch)

The Social Responsibility Working Group (WG) was led by chairman Peter Floquet from Austria, who was elected in the last meeting in Warsaw. Because of the absence of Dorote Wiacek from Poland, who was elected as recording clerk, there was chosen Katarína Čintalová from Slovakia to replace her.

The SR Working Group meeting started with the presentation of each participant. According to the latest meeting which was organized in Warsaw, there were some new persons, mainly from Slovakia, who joined this group. The Slovakia was represented by Katarína Čintalová (delegate of Employment institute, Slovak project leader), Marek Radvanský (delegate of SAV, one of the cooperating partners), and invited Dana Vargová and Zdena Zeljenková (employees of Ministry of labour, social affairs and family of the Slovak republic). Italy was represented by Franco Dore and from Spain, there were two persons, one new, Margarita Rohr. Poland partner didn't join this group now.

All participants prepared detailed presentation of the project oriented on social responsibility activities concerned in each project. Each partner, who participated at the latest meeting in Warsaw, was asked to prepare a fact sheet concerning a brief description of the project, which could help to other partners to understand each project and it could be also very helpful to find out common subject about our national projects such as target groups, budgets, number of partners, short-time and long-time objectives. The fact sheet had to contain also the list of actions, which are directly related with SR and the transnational expectations, which could be the field of cooperation between all participants. The fact sheets were prepared from Austrian, Spanish and French partners, who participate at the meeting in Bratislava. The chairman of SR group, Peter Floquet from Austria, was asked by Poland partner to make presentation of Poland project, because Dorota Wiacek didn't participate at the meeting. They delivered also the fact sheet with all needed information. Italian partner (Franco Dore) and Slovak partner (Katarína Čintalová) didn't prepared the fact sheets yet and agreed to do it till the Christmas holidays.

First day, we saw the presentations of Spain project, French and Italian project. Followed discussion after each presentation was oriented to answer the questions relate to understanding the projects aims in social responsibility.

Social Responsibility Working Group minutes 2 (1st and 2nd Dec.)

Participants:

- Javier PITARCH – Spain
- Margarita ROHR - Spain
- Franco DORE – Italy
- Peter FLOQUET – Austria
- Dominique VAN HOEGAERDEN – France
- Pascal HOULLIER – France
- Katarína ČINTALOVÁ – Slovakia
- Marek RADVANSKÝ – Slovakia

The Social Responsibility Working Group started with the rest of the presentations of the projects, which remained from yesterday. We started with short presentation of slovak project, which was followed by the presentation of austrian and poland project, both were presented by Peter Floquet. After the presentation of slovak project, we were discussing its involvement into SR Working group. Essentially, at current state of slovak project, it doesnt fit exactly into the group of handled projects. Slovak project solves the problem of unemployment in cooperation with labour offices and so it isn't oriented on small or big enterprises (and their social responsibility) as the other projects in SR WG are. But attendance of slovak partner in this group seems to be useful for them to see the experiences of other international partners, which could help them to manage the activities of Employment institute in the future.

After the presentations, the chairman offered a scheme of main aspects, in which we could find some common interests for everybody. The points of schedule proposed and discussed are giving below:

CRUCIAL POINTS / DIFFERENCES

Small and middle enterprises are the most crucial interests for partners from Spain, France and Poland. At other side stays the Italian project, which is directed to big enterprises.

OBJECTIVES OF COOPERATION

All partners have big interest to see experiences of each country participated in development partnership (DP). Exchanging experience, which means to know each project in depth especially the part related to social responsibility, to know better how the partners work, what social responsibility actions were taken earlier, during the previous projects seems to be most expected.

METHODOLOGY / TOOLS

This led to define the tools to allow a check up process, to proof the existence of social responsibility in enterprises. All participated partners agreed that Exchanging good practices and experiences (and see which ones are transferable) seems to be the most interesting common objective. It would be essential to identify and to proof an example of good practice (EGP). How to do it was the subject of the following discussion (1. How to identify? 2. How to proof? With what kind of tools?).

Austrian partner (Peter) stated, that we have to create social commitment to create something together with enterprises that they see that SR is not something good to give to poor but something from they can have big advantages. Concretely in Austrian project, it will help nurses to stay for long time in certain hospital, from what the directory will have advantages (for ex. not so big fluctuation). Spain partner (Javier) asked, how we could identify if the firm is social responsible or not. Italian partner (Franco) thinks,

that utilizing of experiences of Italian big enterprises (partners of project) could help to other partners to see some examples, maybe GPE. He proposed to find out main points, list of points that touch the theme of SR. For Slovak partner it is more important the question, how to change thinking of employers to start to think about social responsibility.

We were missing the presence of German partner, because in Germany, there is a long tradition dealing with this thematic and so they have more experiences.

For the seminar, which will be the first time in Vienna meeting, we discussed eventual steps to do, which could make cooperation more effective. Discussed themes were as followed:

- 1 – to invite one or more experts in social responsibility sphere.
(could be very useful to show us more experiences about tools of improvement).
- 2 – to invite delegates from a “proofed” enterprise.

One of possible approach could be to invite delegates from SME and also from big enterprise, which could have more sophisticated system of SR. More effective would be if the discussion will be oriented to discussion not only about positive, but also about negative aspects of SR in invited enterprise.

For the next meeting, all partners agreed to prepare the document which will contain some background (organizations dealing with SR, special relations, political visions, ...) of social responsibility in their country. It is necessary, because each country in DP has different culture and idea of SR. There is a question: what service supply can we offer from each country? Before getting more into the bilateral contact, we need to know, more about the background of SR in each country. In Spain, there exists some similar document, so Spanish partner (Javier) offered a proposal, that he will prepare this document till 15.th December and will send it to chairman, Peter Floquet. Peter will discuss it with Javier if necessary, and will send it (mainly the structure) to all others till 31.1.2006. Till the end of February, all partners will send their document to the chairman. He will send all document to all partners till the 15th march, so that they could study it before the next meeting. French partner (Dominique and Pascal) were agreed to compare the documents to make the first impulse for discussion at the beginning of next meeting of WG. The main objectives for the Vienna-meeting will be:

1. Discussion of the “SR-state of the art” in each country
2. Bilateral contacts

The conclusion of the meeting in Bratislava by the regard of participated partners and some desires for the next meeting:

Austria (Peter Floquet): He thinks that for the first time, we have good outcome. He is looking forward to first results in Vienna. Now, we were working on the base, which is necessary to form the group for the future. And so it was good to spend enough time in the process of the group to create a good base of working together. Peter also mentioned the importance for the Slovakian partners to remain in the SR-WG to improve their SR-knowledge and bring many interesting ideas/projects/EGP to Slovakia.

Italy (Franco Dore): He thinks that the theme of SR will advance better with our group. For the next meeting, it seemed for him more satisfied to discuss more with members of other groups.

France (Pascal Houllier and Dominique van Hoegaerden): The work done and the ambiance was good, in comparison with their first Equal-project, Pascal thought, that people are more motivated in this WG. Dominique is impatient to have first results and to work with tools.

Spain (Juan Pitarch and Margerita Rohr): For Margarita, this meeting was good fist experience. Javier proposed to get closer to bilateral communication and also to communication between members of other groups. In his opinion, the group is improving, we are working in good direction, but for the future it would be more effective if the discussion will augment.

Slovakia (Katarína Čintalová and Marek Radvanský): It was good experience. This meeting will help us to understand more about this theme and about the work of SR WG, what is important for future cooperation within this group.